

Governor Milestone Monitoring

Key: Y = Completed P = Part completed N = Not started

Milestones towards desired outcomes

Milestone Ref.	Milestone description	Date due for completion	By Whom	RAG rating
Quality of Education Milestones				
QE 1	School has appointed Phonics coordinator	30.04.19	JC	y
QE 2	Summer 2 phonics training has been completed	23.07.19	CS	p
QE3	All teachers of phonics have received training or retraining on new phonics system	15.07.19	CS	p
QE4- QE9	Produce and complete monitoring highlighted on M&E calendar.	30.04.19 11.06.19 01.09.19 30.10.19 01.01.20 28.02.20	FN	y
QE10	Introduce Faculty system with half termly staff meeting time allocated to faculties.	31.10.19	CD/JC	n
QE11	Each faculty has set a target for subjects within the faculties for end 19/20 academic year.	31.10.19	CD/MH/DP /FN	n
QE12	Staff meeting to introduce - the training for improving training and conclusions in Big Idea topics.	23.07.19	CD	n
QE13	Create teams of triads for Research Lesson Studies for creative curriculum improvement- Conclusions and knowledge retention	31.10.19	FN/CD	n
QE14	Staff meetings to introduce Quick Write revising activities and Editing stations.	23.7.19	DP	y
QE15	Create teams of triads for Research Lesson Studies for Quick Write and Editing stations observations and self improvement.	30.10.19	DP	n
Behaviour & Attitudes Milestones				
BA1	Strengthen Behaviour System improving teacher and pupil understanding of what severe behaviour is.	12.02.19	FN	y
BA2	Behaviour staff meeting – with behaviour standards	15.9.19	FN/JC	y
BA3	Review of behaviour expectation completed and presented to governors	30.10.19	FN/JC	p
BA4	Phase leaders to analyse their own phases behaviour standards on CPOMS	31.10.19	DP/CD/MH /FN	n
Personal Development Milestones				
PD1	Purchase the Commando Joe training package and materials with essential life skills funding. Provide a half day training package for all members of staff .	28.02.19	FN	y
PD2	Launch Commando Joe Missions into the school curriculum	28.3.19	CD	y
PD3	School staff and pupils embedding the use of 'mission's' into schools weekly curriculum	01.07.19	All staff	y
PD4	At the start of the Autumn term link the RESPECT principles into the whole school behaviour expectations ethos at staff training inset. Introduce the	15.9.19	FN/JC	n
PD5	Provide the governing body with a first school wide RESPECT data set	31.12.19	JC	n
PD6	Link pupil Questionnaire to commando JOE	31.12.19	FN	n
PD7	Use data and questionnaire to create action plan to move forward continuing to go 'the extra mile' in developing pupil's personal development.	15.02.20	CD/JC/FN	n

PD8	Introduce the principles of Philosophy for Children to staff (P4C) Use staff meeting to demonstrate how this can be used within the PSHCE forum of class time.	15.1.19	MH/CD/DP	Y
PD9	School staff and pupils spend the Summer term embedding the use of P4C's sessions into school's weekly curriculum.	01.07.19	all staff	p
PD10	At the start of the Autumn term link the P4C/ RESPECT principles into the whole school behaviour expectations ethos at staff training inset. Link the P4C sessions into the schools PSHCE curriculum and display on the school's website.	30.10.19	JC/CD/FN	n
Leadership & Management Milestones				
LM1	*Adjust tracker so that they show the starting points at each phase	01.01.19	JC	y
LM2	*Recruit Attendance consultant	1.2.19	JC	Y
LM3	*Invite PA families in for meeting about attendance	1.2.19	LW	Y
LM4	*Provide training and guidance for parents for attendance.	30.10.19	LW	p
LM5	*Include Milestones for Governors in the School Development Planning	30.05.19	JC	Y
LM6	To use the draft framework to start to draft schools RE policy for September 2020.	31.10.19	CD/FN	p
LM7	A committee of parents will be invited to work alongside school leaders to review the draft policy and discuss appropriacy of materials and resources used.	31.10.19	CD/FN	n
LM8	Performance management reviews completed for the 2018/2019 by the end of Summer 2	23.07.19	JC/FN/MH/CD/DP	p
LM9	Performance management targets set for 2019/2020 for all staff by 31.10.19	31.10.19	JC	n
LM10	Performance management targets for Executive Headteacher reviewed for 18/19 and 19/20 targets set by 31st December 2019.	31.12.19	SD	n
LM11	MH to introduce pilot testing for National multiplications check	01.07.19	MH	Y
LM12	MH to analyse M.Check data and provide SLT with improvement plan moving forward.	15.09.19	MH	Y
LM13	MH to introduce and embed times tables rockstars into KS1	30.10.19	MH	Y
LM14	SENCO to gather evidence from Creative Curriculum delivery across the school-with particular focus on intended curriculum/implementation and impact for SEND pupils across school.	30.10.19	LJ	n
LM15	SENCO to set Pupil progress targets for SEND children across each year group for each core subject.	30.09.19	LJ	p
LM16	SENCO to monitor progress against targets informing next steps provision for those children.	31.12.19 30.04.20 23.07.20	LJ	p
LM17	SENCO to work alongside new SENCO from Steeton Primary School and look at systems in school checking whether they support the best possible outcomes for SEND children at both schools.	31.12.19	LJ	p
LM18	•Recommendation for for development of provision and resourcing into SLT by 30.06.19.	30.06.19	EW/Ry	Y
LM19	Time allocated for new staff to meet EYFS leader and existing teacher to develop action planning for EYFS classrooms. Plans drawn up for improvement of physical provision both indoor and outdoor.	23.07.19	FN/EW/Ry	Y
Parental/Community Involvement				
PCI1	Invite parents to Celebration assembly, (using SchoolPing when it becomes available)	14.6.19	FN/Office	Y
PCI2	Collate parents evening information for 2018/2019 to present to governors	31.10.19	JC/Office	n
PCI3	Collate Class assembly information for 2018/2019 to present to governors	31.10.19	JC/Office	n
PCI4	Collate 'Book look' information for 2018/2019 to present to governors	31.10.19	JC/Office	n

PCI5	Invite reception parents for play & stay by the end of the Autumn 1 half term	31.10.19	FN/REC	Y
PCI6	CD to trial a 'Commando Joe' mission for Y6 and parents	23.7.19	JC/CD	Y
PCI7	Invite all parents for 'Comando Joe' mission by the end of the Autumn 1 half term	31.10.19	JC/CD	n
PCI8	Inform parents of the amount of home reading and what the target for 2019/20 is going to be.	23.7.19	FN	Y
PCI9	Introduce Read with Fred campaign for 2019/2020	15.09.19	DP	Y
PCI10	Develop a Constitution for 'The Sandy lane Community Hub'	01.07.19	JC/FN	y
PCI11	Develop library opening times which can attract older members of the community to read with children.	30.09.19	JC/FN	n
PCI12	Work to engage community through adult social care links.	30.10.19	SD	n