



## Marking and Feedback Policy 2017-2018

### Aims

- To ensure that high quality marking and feedback supports improved progress and contributes to raised standards.
- To promote and encourage pupil success by acknowledging effort as well as achievement.

### Expectations

- Work is marked regularly and pupils are provided with feedback when needed.
- Teachers mark using blue and pink pens.
- Pupils respond using purple pens.
- Brilliant Blue- positive points or highlighting good features.
- Think Pink- corrections or next steps.

### Feedback

- Brill Blue for positive comments or underline good features.
- Think pink for corrections or next steps if needed

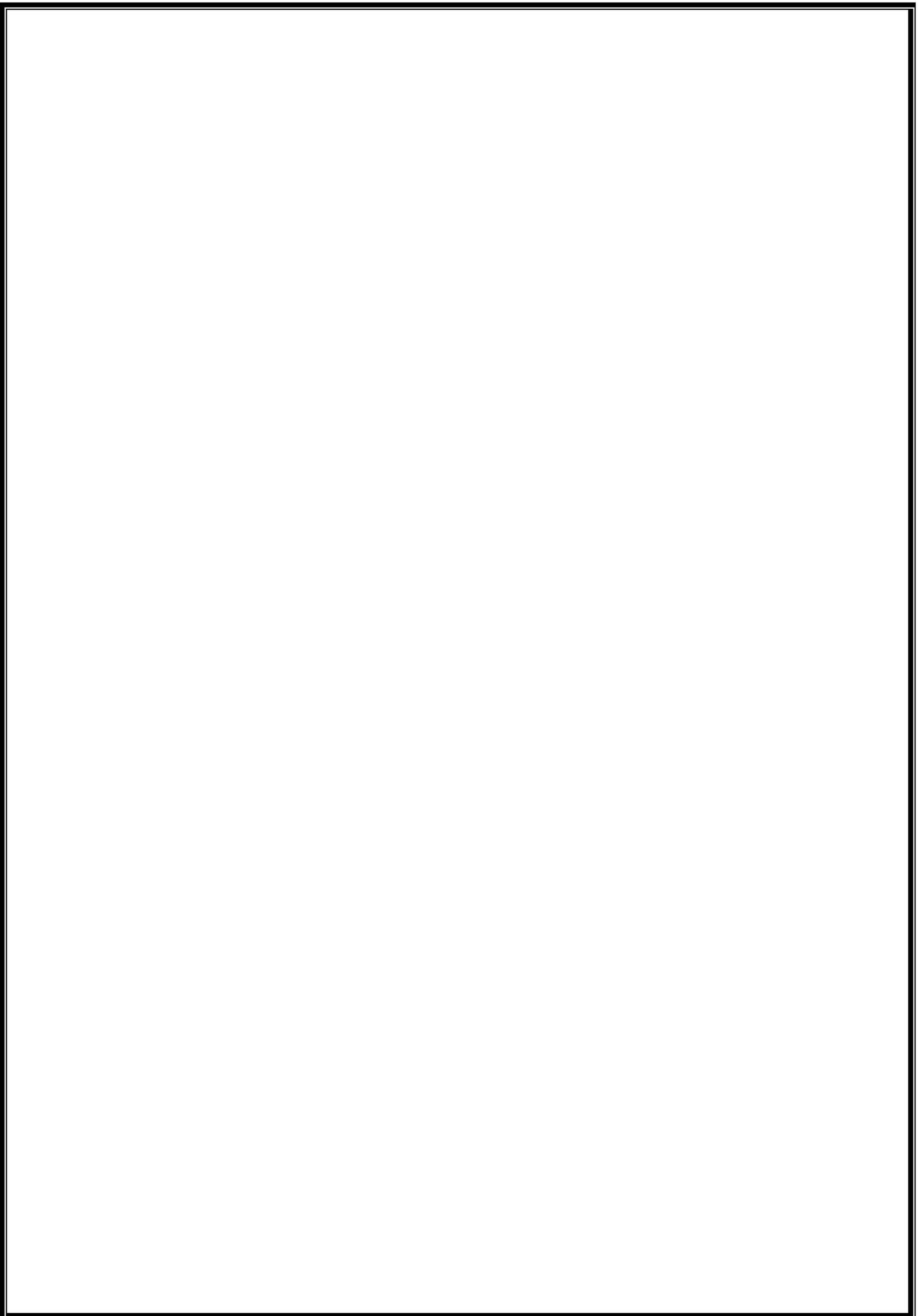
### Exciting Writing

- Brilliant Blue- to highlight good work
- Brilliant Blue positive comment.
- Think pink- to highlight some spellings or missing punctuation.
- Children to complete the Success Criteria.
- Use **Mind the Gap** for the children's next steps.

**Note:** Support staff can mark pupils' work under class teacher direction. Class teacher is responsible for checking this.

### Mind the Gap

- Each child will have an expected standards checklist in the front pocket of their Exciting Writing Book.
- Brill Blue pen the features which children are completing from their checklist.
- Think pink common errors.
- Use the Think Pink to dot one or two gaps on the Mind the Gap checklist ( these are the children's next steps ).
- Write a positive comment at the end of the piece of work in Brill Blue.



## Presentation

### Date and Title

- All work must have a date and title. Short date in Maths, long date in written work (KS2 only). In KS1 the full date will be displayed every day. Staff may write the date / date stamp for the children in KS1 (according to ability)
- The date and title should be written on the left hand-side of the top 2 lines.
- Date and title must be underlined with a ruler and a pencil.
- All pupils should leave a line underneath the title before starting their work.

### Completion of work

- Teachers must set high expectations for presentation and ensure that poor presentation is addressed.
- If a mistake is made then one single hand-drawn line should be put through the work. Rubbers will only be used for diagrams or Artwork.

### Completion of work in Maths

- Pupils should put individual digits into separate squares.
- Rulers should always be used for drawing all lines.
- Pupils will leave a line under written calculation before starting the next.
- Pupils should be encouraged to show their working out / jottings / number lines in their books and this should be presented clearly.
- UKS2 to draw margins in their books with a ruler and a pencil.

### Use of pens and pencils

- ① Pupils in KS1 and Foundation Stage will use a HB pencil for everything.
- ① In KS2, pupils will continue to use pencil in maths.(green pen / pencil for corrections)
- ① KS2 pupils will write in pencil initially. Children should earn the right to use a black pen when their presentation is proven in their book. They will be provided with a pen licence. This will be presented in class.
- ① Black handwriting pens will be used. (blue for teacher marking and purple for peer marking / corrections)
- ① Pupils will use pencils for drawing diagrams science/Geog etc and pen for writing text once they have their pen licence

Approved by the Full Governing Body Date \_\_\_\_\_

Next review \_\_\_\_\_

Signed: .....

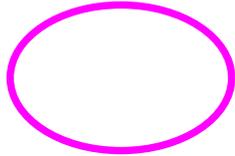
## Maths Marking code

✓

Great! This is what I am looking for.

✗

This answer is not right. Look at it again.



You have made a mistake with your working out, numbers or symbols

## Support codes

OF

An adult spoke to you about your work and helped you with your learning (Oral Feedback)

T

You worked with the teacher.

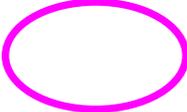
S

You worked with another adult in class.

I

You worked independently.

## Writing Marking code

✓	Great! This is what I am looking for.
Think Pink	This needs correcting. This is a gap in my learning.
	You have missed a piece of punctuation or used the wrong piece of punctuation.
Sp	You have spelt this word incorrectly
Support codes	
OF	An adult spoke to you about your work and helped you with your learning (Oral Feedback).
T	You worked with the teacher
S	You worked with another adult in class.
I	You worked independently

